



Town of Cedar Point Board of Commissioners
Agenda Work Session Meeting
January 19, 2023

The Town of Cedar Point Board of Commissioners held an Agenda Work Session meeting on Thursday, January 19, 2023 at 6:30 PM at Town Hall. Mayor Hatsell determined a quorum to be present and opened the meeting.

PRESENT: Mayor Hatsell, Commissioners Reilly, Bray, Castellano, Nash, Winberry, Town Manager Rief, Town Clerk Calhoun, and public.

Several surplus items have been accumulated and a Resolution authorizing staff to sell these items will be on the Consent Agenda Tuesday, January 24, 2023.

Annexation Petitions for 119 and 127 Boat Landing Drive were found to be in good order by the Town Clerk and a public hearing date was set. Commissioner Bray made a **Motion** to set the public hearing date for the Annexation Petitions for Thursday, February 23, 2023. The Motion carried 5-0.

Mayor Hatsell directed Town Clerk Calhoun to investigate the sufficiency of two additional Annexation Petitions at 107 Bay Landing and 127 Circle Drive. A public hearing date will be set for these pending they are found in good order. Commissioner Reilly made a **Motion** to set the public hearing date for the Annexation Petitions for Thursday, February 23, 2023. The Motion passed 5-0.

The Town welcome sign located at the intersection of Highway 58 and Cedar Point Boulevard was damaged several months ago by a vehicle that lost control. Brick was donated by T.S. Rhodes and the Public Works staff will begin work on the sign. Landscaping will also be included surrounding the sign.

A proposal for a digital sign was next presented; this sign would be located at Cedar Point Boulevard and Sherwood Avenue. The Town budgeted \$50,000 and the cost of this sign is \$34,594 and includes a 5-year warranty.

37 A Resolution to designate Mr. Rief as Building Inspector for dilapidated or unsafe structures was
38 presented for board discussion. This designation would enable Mr. Rief to begin the process of
39 cleaning up the Town and ensuring the safety of residents by encouraging property owners to
40 tear down or make improvements to unsafe structures.

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42 Mr. Rief presented the 2022 financial update with an overview of revenues and expenses for the
43 calendar year 2022.

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45 The Manager's Report was next beginning with Mr. Rief updating the Board on the bucket van.
46 The van's boom is broken preventing staff from taking down the Christmas lights. The van is
47 headed to the shop for repairs so the decorations should be down sometime next week.

48
49 Replacement bulbs are needed for the Christmas lights so that they are all uniform in color. Mr.
50 Rief also suggested purchasing Christmas tree-shaped lights to mimic cedar trees and placing
51 them at the east and west entrances of the Town. The Christmas trees are priced at \$1974 for
52 four and upgrading the bulbs to pure white LED would cost \$4200. Mr. Rief stated that the trees
53 and lights could be split out over two fiscal years to reduce the cost. Commissioner Nash made a
54 **Motion** to spend \$6,000 to purchase 4 Christmas trees and replacement bulbs for all the existing
55 lights. The Motion carried unanimously, 5-0.

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57 In February, Mr. Rief will be treating the staff to lunch. Empty Bowls is a fundraising endeavor
58 spearheaded by Hope Mission. This fundraiser will support the soup kitchen in Morehead City.

59
60 In planning and zoning news, 201 zoning permits were issued in 2022, with 35 of those being
61 new construction. A rezone proposal will be presented to the planning board at their February
62 meeting to rezone the HSCD to RA. This rezone encompasses the park property, Octagon House
63 property, and the adjacent cemetery. The draft Comprehensive Plan has been received and the
64 Planning Board will review this draft at their February meeting.

65
66 A total of 252 Itinerant Merchant permits have been issued with Alisha at the helm of this
67 process. She has created a checklist of permits that are current as well as expired.

68
69 The first street sweeping has been done along Cedar Point Boulevard and the Public Works staff
70 has edged by hand all along the sidewalks. An RFP has been prepared to facilitate sidewalk
71 repairs.

72
73 Mr. Rief attended a meeting with the HOA of Crystal Shores concerning the Town taking over
74 the roads in the development.

75
76 On January 31, 2023 at Western Park Community Center, the County will be hosting a meeting
77 concerning the Comprehensive Transportation Plan. This is open to the public and citizens are
78 encouraged to attend.

79
80 Discussion concerning options for the park's kayak launch parking area and walkway included a
81 3-space parking area and walkway to the pier or 4 extra paved spaces.

82

83 Commissioner Winberry recommended getting quotes for site work. It is an option to have town
84 staff trained to install the Flexi Pave walkway material

85
86 Mr. Rief announced that Mr. LA Johnson suffered a brain aneurysm and is hospitalized in
87 Greenville.

88
89 Frank Rush, Manager of Town of Cape Carteret, is interested in sharing a Planning and Zoning
90 employee. Mr. Rief will continue discussions with Mr. Rush to gather more information.

91
92 The Board was surveyed regarding holding a retreat this year. The consensus was in agreement
93 that a retreat should be held, and several venues were suggested. Town Clerk Calhoun will
94 gather pricing and availability information.

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96 There being no further business to discuss, the meeting was adjourned. Commissioner Reilly
97 made a **Motion** to adjourn the meeting. The Motion carried 5-0.

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99 The meeting Adjourned at 8:26 PM.

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Scott Hatsell, Mayor



Jayne Calhoun, Town Clerk