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6 Town of Cedar Point
7 Board of Commissioners Regular Meeting
8 July 23, 2019
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10 The Town of Cedar Point Board of Commissioners held their regularly scheduled monthly
11 meeting on Tuesday, June 23, 2019 at 6:30 PM. Mayor Hatsell determined a quorum to be
12 present and opened the meeting.
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14 PRESENT: Mayor Hatsell, Commissioners D. Winberry, Nash, and F. Winberry, Town
15 Administrator Seaberg, Town Clerk Calhoun, and public
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17 ABSENT: Commissioner Castellano
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19 Mayor Hatsell asked for a Motion to excuse Commissioner Castellano from the meeting.
20 Commissioner D. Winberry made a **Motion** to excuse Commissioner Castellano from the
21 meeting. The Motion carried 3-0.
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23 Pastor Tim Winters of Emmanuel Baptist Church provided the Invocation, followed by the
24 Mayor leading everyone in the Pledge of Allegiance.
25

26 The Agenda was presented for Board consideration and adoption. Mayor Hatsell added Item
27 15a, Closed Session in Accordance with NCGS 143-318.11(a)(6) Personnel Matters.
28 Commissioner Nash made a **Motion** to adopt the Agenda with the changes. The Motion carried
29 3-0.
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31 The Consent Agenda, consisting of the Financials, Zoning Permit Report and the Code
32 Enforcement Officer Report, and the Minutes from the June 20, 2019 Regular Meeting and
33 Closed Session were next presented for Board approval. Commissioner F. Winberry made a
34 **Motion** to approve the Consent Agenda as presented. The Motion carried 3-0.
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36 A Resolution for the Brunch Bill was presented next for Board approval and consideration. This
37 resolution was first presented to the Board in 2017. A request from local business Neuse Sport
38 Shop reintroduced it to the Board for approval.

39 There was no Board discussion.
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41 Commissioner F. Winberry made a **Motion** to approve the Resolution approving the Brunch Bill.
42 Motion carried 3-0.

43
44 The Phase I Debris Removal Contract was presented next. This contract originally had a one-
45 year life span, it has been amended to reflect a two-year time period. Bogue Sound Septic has
46 been awarded the Phase I contract. Commissioner D. Winberry made a **Motion** to approve the
47 two-year time period for the Phase I 'PUSH' Debris Removal Contract. The Motion carried 3-0.
48

49 The Phase II Debris Removal contract was considered following the Phase I. This contract will
50 also be extended to two years' time period, as Phase I was. Commissioner Nash made a **Motion**
51 to approve the extension of the Phase II Debris Removal Contract to two years. Motion carried
52 3-0.

53
54 A Social Media Policy was presented next; this policy was initially presented in 2017. With
55 increased usage of the Town Facebook page as well future use of other social media outlets, it
56 was reintroduced. Commissioner F. Winberry made a **Motion** to approve the Social Media
57 Policy as presented. Motion carried 3-0.

58
59 Deputy Nakamura provided his report, stating that the past few weeks have been busy. Efforts
60 continue to reduce speeding vehicles on Highway 24.

61
62 Mr. Seaberg presented his Administrator's Report. Cedar Point Tire submitted a Commercial
63 Site Plan. The Planning Board reviewed the site plan at their July 2, 2019 meeting and
64 unanimously approved it. Mr. Seaberg presented a brief overview of the site plan, noting that
65 Cedar Point Tire is a long-standing business in Cedar Point, and is relocating and rebuilding. He
66 also pointed out a few conditions still needing to be met on the checklist, such as all State
67 permits must be made available to Town staff. A Consistency Statement was also presented and
68 must be included in the Motion. Commissioner Nash made a **Motion** to approve the Cedar Point
69 Tire Commercial Site Plan with the Consistency Statement as well as the conditions set forth.
70 Motion carried 3-0.

71
72 Mr. Seaberg then presented the Streets and Roads Policy, given to the Board for a review
73 previously. This policy outlines procedural requirements when the occasion arises that private
74 roads are considered being taken over by the Town. Board discussion followed:

75
76 Commissioner F. Winberry commented that this policy ensures quality and will avoid costly road
77 repairs.

78
79 Commissioner Nash made a **Motion** to accept the Streets and Roads Policy as presented. The
80 Motion carried 3-0.

81
82 Mr. Seaberg next presented his Planning Board Report, beginning with a Rezone Request (RZ-
83 19-001), a request to rezone a parcel adjacent to Dolphin Bay Estates from R-20 Residential to
84 B-1 General Business District.

85 Mr. Seaberg asked that the Board set a date for Public Hearing. Commissioner Nash made a
86 **Motion** to set the date for Public Hearing for Rezone Request (RZ-19-001) on August 27, 2019.
87 Motion carried 3-0.

88
89 The Mayor then opened the floor to Public Comment, beginning with Mr. Don Redfearn, Public
90 Works Director. Don wished to publicly thank Carteret Heating and Air for allowing him to use
91 their metal shear machine to cut trail markers for the park property. Mayor Hatsell directed
92 Town Clerk Calhoun to send a written thank you note to Mr. John White, owner.

93
94 Mr. Larry Baldwin, Crystal Coast Water Keeper, addressed the board concerning the proposed
95 rezone at Dolphin Bay Estates, and the potential hazard a commercial entity would pose to the
96 surrounding canals.

97
98 There were no Commissioner Comments.

99
100 Town Clerk Calhoun provided a final accounting to the Board from the sale of surplus items,
101 which netted the Town \$336. There was one lot that did not have any bids, which was the office
102 furniture. This will be donated to The Hem. She also read a thank you note from the Carteret
103 County Public School Foundation for the donation in memory of Arlayne Calhoun's father.

104
105 Mayor Hatsell addressed the website, asking Town Clerk Calhoun to check it daily and update it
106 as necessary. He also asked that the Board members be updated as well as vacancies, if there
107 were any.

108
109 He also asked for a draft of the Personnel Policy to be discussed at a future meeting. It has been
110 several years since this policy has been updated.

111
112 Mayor Hatsell wished to see other Town's agendas, and perhaps consider revamping ours.

113
114 The Board then Motioned to go into Closed Session in accordance with NCGS 143.318-11(a)(6),
115 Personnel Matters. Commissioner Nash made a **Motion** to go into Closed Session. The Motion
116 carried 3-0.

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118 The Board went into Closed Session at 7:19 PM.

119
120 The Board returned to Open Session at 7:50 PM.

121

122 There being no further business to discuss, the meeting was adjourned.
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124 Commissioner F. Winberry made a **Motion** to adjourn the meeting. The Motion carried 3-0.
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126 The meeting adjourned at 7:50 PM

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Scott Hatsell, Mayor



Jayne Calhoun, Town Clerk