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3 Board of Commissioners
4 Regular Meeting – Remotely Conducted
5 July 28, 2020
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7 The Town of Cedar Point Board of Commissioners held their regularly scheduled monthly
8 meeting on Tuesday July 23, 2020 at 6:30 PM. This meeting was conducted remotely, using the
9 Zoom Remote Meeting program. Mayor Hatsell determined a quorum to be present and opened
10 the meeting.

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12 PRESENT: Mayor Hatsell, Commissioners Bray, Nash, Castellano and Winberry, Town
13 Administrator Rief, Town Attorney Whitford, Town Clerk Calhoun and members of the public.
14 Of note: Mr. Rief and Ms. Calhoun were physically present; all other attendees were remotely
15 attending the meeting.

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17 Town Administrator Rief gave the Invocation, followed by the Mayor leading the Pledge of
18 Allegiance.

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20 The Agenda and Consent Agenda were presented next for Board consideration and approval.
21 The Consent Agenda, consisting of the June 18, 2020 Agenda Work Session Meeting Minutes,
22 the June 23, 2020 Regular Meeting Minutes, the Financial Dashboard, a Resolution Approving
23 the Town's Enrollment in the Interlocal Workmans' Comp Self Insurance Pool and a PARTF
24 Notice of Requirement and Restrictions. Commissioner Bray made a **Motion** to approve the
25 Agenda and Consent Agenda as presented. Motion carried 4-0.

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27 The Mayor opened the floor to public comment. There was none.

28
29 The next item on the Agenda was an Eagle Scout Project Proposal presented by Eagle Scout
30 Candidate Joshua Pittner. This project consisted of several birdhouses placed at the Park in
31 town. These birdhouses would attract 9 species of compromised birds to include: Bluebird,
32 Chickadee, House Wren, Prothonotary Warbler, Great Crested Flycatcher and the Red Headed
33 Woodpecker. Mr. Pittner proposes placing these birdhouses throughout the tree line, with signs
34 directing visitors where to find them.

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36 Mayor Hatsell commended Mr. Pittner for a well thought out project and presentation. Board
37 discussion followed:
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39 Commissioner Castellano encourage Joshua to speak with Don Redfearn concerning construction
40 and placement of the birdhouses.

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42 Commissioner Bray agreed with Commissioner Castellano.

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44 Commissioner Winberry felt this was a good project.

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46 Mayor Hatsell also encouraged Joshua to reach out to Don Redfearn.

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48 Mr. Rief explained Don's role in the Town to Joshua, and also commended Joshua on his
49 outstanding job with the presentation.

50
51 Commissioner Nash felt it was an excellent presentation and would go a long way in the efforts
52 of conservation.

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54 Commissioner Nash made a **Motion** to approve Joshua Pittner's Eagle Scout Bird House Project
55 at the Park Property. The Motion carried 4-0.

56
57 The Ennett Rezone Request was next up for Board consideration. This matter was tabled at the
58 June 23, 2020 meeting. The applicants wish to once again table the matter. Mr. Whitford
59 indicated that these types of matters could be tabled indefinitely, so if they wished to table again,
60 it was acceptable. Commissioner Winberry made a **Motion** to table Rezone Request RZ-20-001
61 until the August 25, 2020 meeting. The Motion carried 4-0.

62
63 A Public Hearing to hear and discuss public comments concerning a Text Amendment to
64 Chapter 7, Section 16, Signage and Sign Permits in the Cedar Point Unified Development
65 Ordinance was next on the Agenda.

66
67 Commissioner Nash made a **Motion** to open Public Hearing. The Motion carried 4-0.

68
69 Mr. Rief presented a brief overview of Text Amendment 2020-05. There were no public
70 comments.

71
72 Commissioner Bray made a **Motion** to close the Public Hearing. The Motion carried 4-0.

73
74 Board discussion followed, with Commissioners agreeing that the proposed changes made the
75 language more concise and easier to follow. In keeping with the statutorial requirements 24
76 hours will be given for public comment. Since Mr. Rief has an applicant awaiting approval of
77 the amendment in order to move forward on their sign, this matter will be continued until
78 6:30 PM, Wednesday, July 29, 2020. Commissioner Nash made a **Motion** to recess this matter
79 until July 29, 2020 at 6:30 PM. The Motion carried 4-0.

80
81 A Text Amendment to the Cedar Point Code of Ordinances prohibiting the discharge of firearms
82 within Town limits was next for Board discussion and consideration. This amendment would
83 affect Chapter 9, Offenses and Miscellaneous Offenses. Mr. Rief presented a brief overview of
84 the proposed changes.

85 The Town has no language prohibiting discharge of firearms in Town limits. This amendment
86 would prohibit discharge of firearms in the Town limits, except for the cases of defending person
87 or property, or in the event law enforcement personnel is carrying out their duties.
88

89 Board discussion followed:
90

91 Commissioner Nash suggested adding text to include indoor or outdoor firing ranges. Mr. Rief
92 pointed out that the Town does not currently have indoor or outdoor gun ranges, and once one is
93 proposed, that language could be added to include them.
94

95 Commissioner Castellano asked that BB guns, air rifles and air pistols should not be part of the
96 prohibition. Mr. Rief agreed to strike this language from the Ordinance. Commissioner
97 Castellano made a **Motion** to adopt the Ordinance prohibiting the discharge of firearms within
98 Town limits. The Motion carried unanimously, 4-0.
99

100 A sewer easement was presented next for Board consideration and approval. Mr. and Mrs.
101 Ammons are requesting a 20' sewer easement from 217 Jones Street to 103 Sunset Drive. The
102 language within the easement does restrict uses, no cutting of pavement without express
103 permission of Town. The Town will continue to support the surface of the pavement. Mr. Rief
104 does not see any harm in granting the easement.
105

106 Mr. Whitford stated that the nearby water line prompted accommodations to the sewer line such
107 as additional enhanced casing. Mr. Rief said this issue had already been addressed by digging 6
108 feet deep. Commissioner Nash made a **Motion** to adopt the easement as presented. The Motion
109 carried 4-0.
110

111 Mr. Rief presented his Administrator Report. Arlayne will be leaving at the end of August. The
112 Town will hire someone part time to answer the phones. Mr. Rief recommended advertising for
113 the position. Board agreed that advertising should begin immediately.
114

115 Progress has been made towards the PARTF grant money award. The Board approved under the
116 Consent Agenda their Notice of Requirement and Restrictions. Also required were signatures
117 from the seller. The CWMTF also is progressing well. Mr. Rief and Mr. Whitford are working
118 on easement language. A preliminary drawing has been prepared showing the conservation
119 easement area. 7.32 acres is the Town's to develop within the guidelines of PARTF.

120 Commissioner Nash made a **Motion** to approve the preliminary conservation easement plat as
121 presented. The Motion carried 4-0.
122

123 The Town has received the State's reimbursement from Hurricane Florence in the amount of
124 \$91,500.
125

126 Cedar Point is slated to receive \$33,273 from the CARES Act. This money must be earmarked
127 for projects and purchases specifically related to the pandemic. Mr. Rief will be putting together
128 a proposal that illustrates the need for upgraded equipment and software to enable staff to work
129 remotely. Commissioner Castellano made a **Motion** to give Mr. Rief the authority to create a
130 proposal for computer equipment and software for the CARES Act funds. The Motion carried
131 4-0.

132 The speed limit on Masonic Avenue is now 25 MPH, with a sign stating same.

133

134 Mr. Rief has the opportunity to apply for and attend the County and City Administration Course
135 offered through the School of Government. The tuition is \$3500, however, there are
136 scholarships available to cover the tuition costs. There is also an online government finance
137 course offered through several community colleges for which Mr. Rief and Town Clerk Calhoun
138 would like to sign up. Commissioners were supportive of any continuing education.

139

140 Commissioner Castellano is developing a policy for the scout group's use of the park property.
141 She also requested an amendment to the golf cart policy to allow them to travel freely
142 throughout the Town.

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144 Commissioner Bray agreed with the golf cart policy change.

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146 Commissioner Nash agreed with a park policy being created, as the grants we have been awarded
147 have limitations on them as far as usage of the park.

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149 Mayor Hatsell commended Aaron Castellano on his journey through the Air Force Academy.

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151 There being no further business to discuss, the meeting was recessed. Commissioner Castellano
152 made a **Motion** to adjourn (recess) the meeting. The Motion carried unanimously, 4-0.

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154 The meeting was recessed at 8:02 PM until Wednesday, July 29, 2020 at 6:30 PM.

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Scott Hatsell, Mayor


Jayne Calhoun, Town Clerk