



Town of Cedar Point Board of Commissioners
Regular Meeting
December 19, 2023

The Town of Cedar Point Board of Commissioners held their regularly scheduled monthly meeting on Tuesday, December 19, 2023 at 6:30 PM at Town Hall. Mayor Pro Tem Nash determined a quorum to be present and opened the meeting.

PRESENT: Commissioners Reilly, Bray, Nash, Winberry, Town Manager Rief, Town Attorney Whitford, Deputy Nakamura Town Clerk Calhoun

ABSENT: Mayor Hatsell, Commissioner Castellano

Pastor David Harper, Cedar Point Pentecostal Church provided the Invocation, followed by Mayor Pro Tem Nash leading the Pledge of Allegiance.

The Agenda and Consent Agenda, consisting of the November 16, 2023 Agenda Work Session Meeting Minutes and the 2024 Meeting Schedules was presented for Board consideration and approval. Commissioner Reilly made a **Motion** to approve the Agenda with the added item and the Consent Agenda as presented. The Motion carried 4-0.

The following excerpt was omitted from the Minutes at the December 19, 2023 Regular Meeting:

Town Clerk Calhoun swore in Commissioners Bray and Winberry. Mrs. Bray and Mrs. Winberry held the bible. Commissioner Bray was then selected for Mayor Pro Tem, based on number of votes tallied during the election. Commissioner Winberry made a Motion to select Commissioner Bray as Mayor Pro Tem. The Motion carried unanimously.

A Public Hearing for a Special Use Permit Application (SUP-2023-05) was the next agenda item. Commissioner Bray made a **Motion** to open the Public Hearing. The Motion carried 4-0. The applicant, Mr. Kevin Talbert, was unable to attend this meeting due to a family emergency. The meeting was continued to January 18, 2024. Commissioner Winberry made a **Motion** to continue the meeting until the January 18, 2024 Agenda Work Session. Commission Reilly voted Nay, the Motion carried 3-1.

39 The next agenda item concerned a street renaming. Mr. Rief presented a brief overview of a
40 section of White Oak Street in the Town's ETJ. This portion of the street was unpaved and
41 presented a safety hazard as it's no longer safe for vehicular traffic. The renaming of the street
42 (to include into Circle Drive) would cause about 50% of the existing addresses to be changed. A
43 petition must be signed by residents (which is a mix of Town residents and ETJ residents). The
44 County must hear and discuss this matter at a public hearing. Commissioner Reilly made a
45 **Motion** to approve the renaming of that portion of the street to Circle Drive. The Motion carried
46 4-0.

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48 A Text Amendment to the Code of Ordinances was presented next for Board consideration. Text
49 Amendment TA-2023-04 would add the service of White Goods pickup throughout the Town as
50 well as the yard debris pickup. The yard debris pickup would be conducted 6 times per year,
51 during the odd number months. The Town will be divided into 4 quadrants, each quadrant will
52 be picked up Mondays. For example, Quadrant 1 would be picked up on the first Monday of the
53 month, Quadrant 2 would be picked up the second Monday. If a holiday happens to fall on a
54 Monday during the yard debris cleanup month, then the pickup day would be Tuesday of that
55 week. As for White Goods pickup, town staff would collect washers, dryers, stoves, dishwashers
56 and refrigerators. An online fillable application for White Goods Pickup will be placed on the
57 website and residents can schedule pickup via the website. An ordinance outlining these
58 amendments was presented to the Board. Commissioner Winberry made a **Motion** to approve
59 the Text Amendment to the Cedar Point Code of Ordinances adding the additional yard debris
60 cleanup and the White Goods Pickup services. The Motion carried 4-0.

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62 Deputy Nakamura presented his report and stated that vehicular traffic and pedestrian traffic has
63 increased. He reminded everyone to telephone the Sheriff's department using 911 if it's an
64 emergency or the non-emergency number of 252-726-1911. Town Clerk Calhoun will also post
65 this reminder on social media.

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67 Mr. Rief presented his Manager's Report, noting that a Public Works Director has been hired.
68 Manny Colott comes to us from a maintenance supervisor position on the Island. The Town is
69 still a drop off location for toys, however, we will no longer be conducting the large annual
70 pickup as in years past. A total 6 boxes of toys were collected in Town Hall this year. The
71 kayak launch parking lot and walkway are still under construction, and this work may extend
72 into early January. The nor'easter that came through this past weekend caused many downed
73 trees and Public Works staff has been busy with cleanup of these trees. There was a Board of
74 Adjustment meeting on December 6, 2023, which concerned an appeal of the Town Manager's
75 decision. The Board of Adjustment affirmed the Town's decision. Our contract for IT services
76 with Computer Warriors was funded through ARPA funds the Town received. This contract is
77 now up for renewal and the rates have increased. In an effort to save money, Mr. Rief proposed
78 deleting the cedarpointnc.org email addresses assigned to the Board, as they are using their
79 personal email addresses. The Board agreed that this was a good idea. A Zoning Permit was
80 received from Carteret Healthcare to begin construction on their hospital building adjacent to the
81 Villas of Magens Bay. A sediment and erosion control permit has been secured and the land is
82 to be cleared. A 40' natural vegetative setback is required per the UDO. It's time for the annual
83 Board retreat, and the location will be the same as in the past, at The Islander.

84 The February dates are all Fridays, the 2nd, 9th, 16th, and 23rd. Town Clerk Calhoun will reach
85 out to The Islander to find out their availability.

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87 Eastern Carolina Council on Government has notified Town Clerk Calhoun that it's time to
88 select a new representative from the Board. Commissioner Nash has volunteered to serve as
89 Cedar Point's representative.

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91 There being no further business to discuss, the meeting was adjourned. Commissioner Winberry
92 made a **Motion** to adjourn the meeting. The Motion carried 4-0.

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94 The meeting Adjourned at 9:16 PM

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John Nash, Mayor Pro Tem



Jayne Calhoun, Town Clerk