



Town of Cedar Point
Board of Commissioners Regular Meeting
December 20, 2016

The Town of Cedar Point Board of Commissioners held their regularly scheduled monthly meeting on Tuesday, December 20, 2016 at 6:30 PM. Mayor Hatsell determined a quorum to be present, and opened the meeting.

PRESENT: Mayor Hatsell, Commissioners Castellano, D. Winberry, F. Winberry, Town Administrator Seaberg, Town Clerk Calhoun, Deputy Battaglia and public

ABSENT: Commissioner Meadows

Pastor Tim Winters presented the Invocation, followed by the Mayor leading the Pledge of Allegiance.

The Agenda was presented to the Board for adoption. Commissioner D. Winberry made a **Motion** to adopt the Agenda as presented. Motion carried unanimously.

The Consent Agenda was next presented for Board consideration and approval. The Consent Agenda consisted of the October and November financial statements, the Minutes from the October 25, 2016 Regular Meeting and Closed Session, and the November 23, 2016 Special Meeting, a Resolution in support of Port dredging, a Resolution in support of Town participation in the Municipal Insurance Trust and the 2017 Meeting Schedules for the Board of Adjustment, Board of Commissioners and Planning Board. Commissioner D. Winberry made a **Motion** to approve the Consent Agenda as presented. Motion carried unanimously.

Commissioner Castellano made a **Motion** to excuse Commissioner Meadows from the meeting. Motion carried unanimously.

There were no public comments.

Mr. Greg Adams, of Thompson Price, Scott & Adams & Co., P.A., presented the audit report for 2015-2016. He noted no discrepancies, issues or financial shortfalls.

38 An amendment to the Project Budget Ordinance for Town Hall Work was presented for Board
39 approval, increasing the budget for scope of work by \$3500. This extra money is to allow for
40 any unforeseen circumstances. Commissioner Castellano made a **Motion** to approve the
41 Amendment to the Project Ordinance Budget for Town Hall work. Motion carried unanimously.
42

43 The Services Contract was the next item for Board consideration. This contract is between the
44 Town and Mr. Tim Winters, East Point Construction for Town Hall work. This contract was
45 discussed in the Work Session. Commissioner F. Winberry made a **Motion** to approve the
46 contract for Town Hall work as presented. Motion carried unanimously.
47

48 Deputy Battaglia presented his report.
49

50 Mr. Seaberg presented the Town Administrator report and the Planning Board report. Mr.
51 Seaberg asked for Board approval to extend an offer of employment to Steven Dennison for
52 Public Works Maintenance Technician. The pay rate is \$8.50 per hour. Commissioner
53 Castellano made a **Motion** to extend an offer of employment to Mr. Steven Dennison at \$8.50
54 per hour. Motion carried unanimously.
55

56 Mr. Seaberg also presented information concerning a Zombie Walk to benefit the Outer Banks
57 Wildlife Foundation. This will be discussed further at the January 24, 2017 meeting.
58

59 There was no report for the Planning Board, as no meeting was held in November or December.
60 Mr. Seaberg indicated that due to lack of Agenda items, there may not be one held in January.
61

62 Mayor Hatsell and Commissioners wished everyone a Merry Christmas.
63


64 Town Clerk Calhoun reported that the Facebook page has been very successful in getting news
65 and information out to citizens.
66

67 There being no further business to discuss, the meeting was adjourned. Commissioner F.
68 Winberry made a **Motion** to adjourn the meeting. Motion carried unanimously.
69

70 The meeting adjourned at 6:53 PM.
71
72
73
74
75
76
77

78
79
80
81 

Scott Hatsell, Mayor



Jayne Calhoun, Town Clerk