



Town of Cedar Point Board of Commissioners
Agenda Work Session Meeting
March 23, 2023

The Town of Cedar Point Board of Commissioners held an Agenda Work Session meeting on Thursday, March 23, 2023 at 6:30 PM at Town Hall. Mayor Hatsell determined a quorum to be present and opened the meeting.

PRESENT: Mayor Hatsell, Commissioners Castellano, Nash, Town Manager Rief, and Town Clerk Calhoun

ABSENT: Commissioners Bray and Reilly

The first agenda item was the final plat for Bridge Point Townhouses. The plan reflected Phase 1 which has a total of 8 units with proposed Open Space. Common Area #2 has 2 extra parking spaces. A bond letter was received for a total of \$202,000. The fee in lieu of amount has yet to be calculated. The Board will take action at their regular meeting Tuesday, March 28.

A sidewalk improvement RFP was put out for bid at the beginning of the month. The Town received 2 bids; \$55,000 and \$37,315. Town Clerk Calhoun reached out to the others who were sent the RFP to inquire as to their non-response. The Board's consensus was to re-bid the project.

Mr. Rief presented his Manager's Report, reminding the Board that the Spring Clean is March 30, the Town offices will close at 12:00 PM on Thursday, April 7 and be closed Friday, April 8 in observance of the Good Friday holiday. The League of Women Voters will meet on April 19 at the library in Cape Carteret to discuss the upcoming election and candidates who will be on the ballot. April 26 Benchmark Planning will be here for a drop in public meeting to hear and discuss comments concerning the Comprehensive Plan update. Building permits have been issued for both Tractor Supply and Extra Space Storage. JFS Holdings, the developer for Extra Space, submitted a check in the amount of \$15,000 for sidewalks in front of the development. The survey is now open for the NSDOT's Comprehensive Travel Plan. A Commercial Site Plan was received from the Crosley Group for a corporate headquarters building at 246 Old Highway 58. The side by side vehicle will be \$11,852.82 (government rate). This item is a budgeted item.

39 Sunland provided a quote for the pervious parking lot at the kayak launch of \$26,500 for
40 pervious concrete, as compared to Flexi-Pave which came in at \$37,300. The Town has
41 budgeted \$40,000 for this project, which will be funded in part by the CAMA Access grant
42 funding. Commissioner Winberry suggested some type of edge protection and the Town should
43 put this out for bid.
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45 Mr. Rief presented the draft 2023-2024 budget. A Budget Work Session is scheduled for Friday,
46 March 31 at 9:00 AM. After that, a public hearing must be scheduled.
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48 There being no further business to discuss, the meeting was adjourned. Commissioner Winberry
49 made a **Motion** to adjourn the meeting. The Motion carried 3-0.
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51 The meeting Adjourned at 7:39 PM.
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Scott Hatsell, Mayor



Jayne Calhoun, Town Clerk